



LIBERTY UNIVERSITY FLIGHT TRAINING APPLICATION

We are pleased that you have chosen to fly with us! Please print this application form, fill it out completely, sign it, and then return it to us either by mail or by fax to (407) 944-3596. It is important that you complete all of the information so that we can best serve you.

SECTION I: GENERAL INFORMATION

First Name (given name) _____ Middle Name _____

Last Name (surname) _____ Suffix (Jr., Sr., II, III) _____

Note: Please enter your name above EXACTLY as it appears on official government-issued IDs such as your passport, birth certificate, etc.

Address _____

City, State, Postal Code _____

Country _____ Email _____

Home Phone _____ Work Phone _____

Cell Phone _____ Fax _____

Height (in inches) _____ Weight (in pounds) _____ Hair Color _____ Eye Color _____ Gender: Male/Female

Date of Birth (mm/dd/yyyy) _____ Birth City, State, Country _____

Local Address (if different from the address listed above) _____

Emergency Contact Name & Relationship _____

Emergency Contact Phone Number _____

SECTION II: SECURITY & PRIVACY

Country of Citizenship _____ Passport # _____

Driver's License State/Country _____ License # _____ Expiration Date _____

Proof of Citizenship (US Citizens only)

Please check one: Passport (unexpired)
 Birth Certificate (must be presented in person upon arrival along with a current government-issued picture ID)

IMPORTANT

US Citizens will be required to show proof of citizenship upon arrival. US Residents & Non-Residents are required to obtain the proper TSA Security Clearance(s) with a "Permission to Initiate Training" status, prior to starting a flight training course. A TSA Category III Security Clearance is required prior to starting any flight training for an initial pilot rating. See our website or call for more details.

SECTION III: TRAINING INFORMATION

Please fill in this section to indicate your desired training start and finish dates. Upon receipt of this application, the SunState Aviation Chief Flight Instructor will review your information and depending on resource availability, will either accept or decline your desired training dates.

Training Start Date: _____ Training End Date: _____

Check the days that you are available to fly: Monday Tuesday Wednesday Thursday Friday Saturday

What times are you available on those days? _____

How many flights per week would you like to have? _____

Note: Maximum number of flights per day is two.

SECTION IV: AERONAUTICAL EXPERIENCE

Fill out this section if you are already a certificated pilot applying for flight training for advanced ratings. If you are a student pilot with previous training and flight time, then we ask that you to fill in any and all appropriate information in this section. If you are applying for a Private Pilot training course and you are starting from the beginning without a medical certificate, then you may skip to the next section.

Do you currently hold an unrestricted US Pilot certificate? Yes No

Do you currently hold a restricted US Pilot certificate, based on a foreign pilot certificate? Yes No

FAA (U.S.) Pilot Certificate # _____ Ratings _____

FAA (U.S.) Medical Certificate # _____ Class _____ Date Issued _____

Non-US (ICAO) Pilot Certificate & Ratings _____

Total Flight Hours _____ Date of Last Flight _____ Date of Last Flight Review _____

High Performance Endorsement _____ Complex Aircraft _____ Tailwheel _____

Hours flown as Pilot in Command (PIC) in the last 2 months? _____ 6 months? _____ 12 months? _____

	Total	Instruction Received	Solo	Pilot in Command (PIC)	Cross Country Instruction Received	Cross Country Solo/PIC	Instrument Actual & Simulated	Night Instruction Received	Night Take-Off Landings	Night PIC	Night Take-Off/Landings PIC
Airplane Single Engine											
Airplane Multi Engine											
Other											

IMPORTANT

Applicants for training courses for advanced ratings should read 14 CFR Part 61 for the required aeronautical experience for the rating desired PRIOR to submitting this application.

SECTION V: ENGLISH PROFICIENCY STATEMENT

I _____ understand that the Federal Aviation Administration (FAA) requires that all pilot applicants be able to read, write, speak, and understand the English language and that my English language skills must meet or exceed the FAA & ICAO minimum requirements. I also understand that if English is my second language, my flight training course will take longer than the advertised length of time for training.

Signature: _____ Date: _____

SECTION VI: HOW DID YOU HEAR ABOUT SUNSTATE AVIATION?

- AOPA Pilot Magazine
- AOPA Flight Training Magazine
- Flying Magazine
- Google Search
- Bing Search
- Yahoo Search
- Referral _____
- Other _____

Please Continue To The Next Page

SECTION VII: TERMS & CONDITIONS FOR LIBERTY UNIVERSITY FLIGHT TRAINING

Our accelerated training courses are designed to encompass most of the estimated costs of completing your training course(s). This may include your hotel accommodations, training materials, aircraft rental, instructor time, and simulator time. It must be noted here that our training courses are not pre-paid packages. While you are required to keep funds on account during your training, ultimately, you will only pay for the products and services you actually used during your training course. Upon completion of your training course, any unused funds remaining on your account can either be applied to additional aircraft rental or training if desired or will be refunded to your credit card after a 30-day waiting period. An itemized statement of your account will be provided to you upon request at the conclusion of your time with us and upon completion of an audit of your charges.

Thirty (30) days after your training is completed, a thorough audit of your account will be performed at which time any remaining funds will be refunded to you.

SunState Aviation accepts Visa, MasterCard, and American Express, Travelers Checks, Electronic Funds Transfers, and Cash as forms of payment. Credit cards must be present. Manual credit card transactions are subject to a 6% Banking Services fee. Electronic funds transfers must be initiated no less than thirty (30) days prior to your start date.

We cannot accept any personal checks or Discover Cards for payment. No refunds on application fees, pilot training computer software, or online programs.

No guarantees are implied with any of our accelerated courses. The courses are designed to be completed in the times specified; however, circumstances that are beyond our control could prevent you from completing the course in the specified time. These circumstances may include but are not limited to the following: Adverse weather, equipment failure, and the student's own limitations.

In the case of a training course not completed in the specified time, the student may elect to extend their training until completed, return at a later date to finish the course, or receive a refund of any unused funds on account. The training and hours received up to that point could still count toward your certificate or rating, even if you elect to finish your training at another facility.

Our mission is to do all that is in our power to see that you achieve your goals during your training with SunState Aviation Flight School. We pride ourselves on providing the best available equipment, materials and instructors, as well as the industry's best and only integrated flight training syllabus. Your complete satisfaction is our primary goal, however if you perceive that any aspect of your training experience is not meeting your expectations, please let us know how we can better serve you and we will do all that we can reasonably do to make your training course a memorable experience for you.

By my signature, I accept these terms and conditions:

Print: _____ Signed: _____ Date: _____

SECTION VIII: AIRCRAFT RENTAL AGREEMENT

The renting pilot is responsible for the safe and conscientious operation of the aircraft until it is returned and securely tied down at SunState Aviation facilities. The following company aircraft rental policies and conditions apply to each flight.

I, the renting pilot, agree:

1. To operate in accordance with all applicable FAA regulations
2. Not to use the aircraft for flight instruction to any individual, unless I am an authorized SunState Aviation Instructor on a specified dual training flight.
3. To land only at FAA designated airports that are safe and suitable under the prevailing conditions.
4. Not to authorize or allow any other person to operate or handle the aircraft.
5. To telephone SunState Aviation if I am unable to return the aircraft at the agreed time for any reason.
6. To pay any landing fees, tie down fees, or any other charge incurred by me while the aircraft is in my possession.
7. All over-night/multi-day rentals must have written management approval.
8. To pay a minimum daily charge of four hours for each day that the aircraft is scheduled for me for more than four (4) consecutive hours in a single day, or for multi-day rentals, unless prior approval is acquired from management.
9. To report all accidents, major or minor to SunState Aviation at once, together with the names and addresses of witnesses and involved parties. In the event of an accident I will not permit the aircraft to be moved unless expressly authorized by SunState Aviation Flight Center or local, state, or federal authorities and will do all that I can to protect the aircraft and its equipment from further loss.
10. To pay an interest charge on any balance remaining in delinquent status (30 days or more overdue) to SunState Aviation. Interest charges will be computed at 18% APR or 1.5% per month or 0.0493% per day whichever is greater.
11. To accept the Hobbs Meter reading to the next highest tenth if it is not showing. If no Hobbs Meter is installed or working, the tachometer will be used, and the flight time will be computed at 1.2 times the elapsed tach time. Should the starting time be recorded incorrectly, I must bring this to the attention of the flight desk before starting the flight.
12. To pay the cost of recovering the aircraft if abandoned away from Kissimmee Gateway Airport (ISM) including: all transportation expenses for one pilot to get to the abandoned aircraft, pilot time at standard solo rate for all time recorded on the aircraft while away from home base, and all other costs directly related to this operation.
13. To obtain weather reports and forecasts, to file FAA flight plans for all cross-country flights, and to use the aircraft only for this purpose and over the route specified.
14. Should I need to purchase fuel for the aircraft, I will have it credited to my account for the amount of my purchase or the current SunState Aviation reimbursement rate, whichever is less. I understand all purchases must be documented with an original receipt at the time the aircraft is returned.
15. To see that the aircraft is securely tied down in a proper area, master and ignition switches off, controls secured, and doors locked.
16. To remain current in each aircraft I fly in accordance with FAR's and to have a recheck if I have not flown a SunState Aviation aircraft within the preceding 90 days.
17. In regard to a refund on a Pre-Paid Account, I understand a full refund will be given, however unless at least 20 hours were flown by me, then I agree to pay the difference between any discounted Pre-paid Rate and the current retail price. I understand my refund will then be based upon the remaining funds available. I understand the refund process can take up to 30 – 60 days to complete.
18. To accept and abide by the current no show policy of SunState Aviation. If I am unable to fly an aircraft as scheduled, I will notify SunState Aviation at least twenty-four hours prior to the scheduled flight time. If I am more than 15 minutes late for a scheduled flight and the flight cannot be reasonably completed in the remaining time scheduled, then I agree to have the flight labeled as a "No Show" and pay a fine equal to 1.5 hours of ground instruction time for your respective instructor.
19. To pay all sales and uses taxes in accordance of state laws.
20. Not to either perform or authorize any repairs or adjustments, nor make any purchases in relation to the aircraft without authorization from SunState Aviation management.
21. To accept liability for any damage done to the aircraft while in my possession.
22. To carry a current non-owned aircraft (renter's) insurance policy with a minimum of \$5,000 Aircraft Damage Liability coverage.
23. Not to smoke in the aircraft. If found to be in violation of SunState Aviation's non-smoking policy, I forfeit all privileges as a SunState Aviation customer.
24. To provide all necessary personal identification as requested by the flight desk including, but not limited to: driver's license, passport, and applicable visas.
25. To be subject to a background check and associated fees as required by the FAA
26. To maintain aircraft security and cleanliness by following the checklist (i.e.: electrical switches, fuel selector valve, control-lock, proper tie-down, locking all doors and installing pitot tube cover and removing all trash from the flight deck after each flight.) If found in violation of SunState Aviation's security and cleanliness policy I agree to pay a \$50.00 clean up fee.

Print Name: _____ Signed: _____ Date: _____

Witness Name: _____ Signed: _____ Date: _____

SECTION IX: Covenant Not to Sue, Liability Release, and Assumption of Risk Agreement

I, _____, hereby affirm that I am aware that flying and activities associated with flying have inherent and unforeseeable risks which may result in serious injury or death. I understand and agree that neither my instructor nor SunState Aviation, nor any of their respective employees, officers, agents, contractors, or assigns, (hereafter referred to as "Released Parties") may be held liable or responsible in any way for any injury, death, or other damages to me, my family, estate, heirs or assigns that may occur as a result of my participation in flying aircraft, flying in aircraft, flight instruction, aircraft rental, aircraft operations, ramp operations, or any associated activities involved with these activities, (hereafter referred to as Flight Activities), or as a result of the negligence of any party, including the Released Parties, whether passive or active.

In consideration of being allowed to participate in Flight Activities, I hereby personally assume all risks of Flight Activities, whether foreseen or unforeseen, that may be fall me while I am participating in these activities. I, further release, exempt, and hold harmless the Released Parties from any claim or lawsuit by me, my family, estate, heirs, or assigns, arising out of my participation in Flight Activities including both claims arising during any course of training or after I receive my pilot certification(s).

I also understand that Flight Activities are physically demanding and that I must seek the ongoing care of a licensed and authorized aviation medical examiner and that I will not hold Released Parties responsible for events resulting from my physical condition, limitations, or incapacitation.

I further state that I am of lawful age and legally competent to sign this liability release or that I have acquired the written consent of my parent or guardian.

I understand the terms herein are contractual and not merely recital, and that I have signed this document of my own free act and with the knowledge that I hereby waive my legal rights. I further agree if any provision of this Agreement is found to be unenforceable or invalid, that provision may be served form this agreement; however, the remainder of this agreement shall then be construed as though the unenforceable provision had never been contained therein.

I, _____ BY THIS INSTRUMENT AGREE TO EXEMPT AND RELEASE MY INSTRUCTORS, SUNSTATE AVIATION, AND ALL RELATED ENTITIES AS DEFINED ABOVE FROM ALL LIABILITY OR RESPONSIBILITY WHATSOEVER FOR PERSONAL INJURY, PROPERTY DAMAGE, OR WRONGFUL DEATH HOWEVER CAUSED, INCLUDING, BUT NOT LIMITED TO, THE NEGLIGENCE OF THE RELEASED PARTIES, WHETHER PASSIVE OFACTIVE.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS LIABILITY RELEASE AND ASSUMPTION OF RISK AGREEMENT BY READING IT BEFORE I SIGNED IT ON BEHALF OF MYSELF AND MY HEIRS.

Participant's Signature

Date

Parent or Guardian's Signature (If Applicable)

Date



SunState Aviation Flight School, LLC

3008 W. Patrick Street → Kissimmee, FL 34741 → Tel: 407-944-3592 → Fax: 407-944-3596 →
SunStateAviation.com

CANCELLATION POLICY

I _____ understand that cancellation of a scheduled lesson is an interruption of my flight training. A cancellation represents a loss of revenue for the flight school as well as loss of income for my flight instructor. I hereby agree to SunState Aviation's cancellation policy and should a cancellation become necessary; I agree to cancel my scheduled lesson with no less than **24 hours advance notice**. I agree that the proper procedure for canceling a lesson is to **notify the front desk at SunState Aviation 24 hours or more in advance of the scheduled lesson either in person or by calling the front desk at 407-944-3592 and giving them my name and the reason for the cancellation**. I also agree to paying a cancellation fee equivalent to **one hour and a half** of ground instruction time which must be paid prior to the next lesson. I understand that my next scheduled lesson cannot be dispatched unless and until the cancellation fee is paid and that any funds on account from Liberty University cannot be used to pay a cancellation fee.

Student Name: _____

Student Signature: _____ Date: _____

Revised 10/09/19